

# **MINUTES of the SCHOOL DISTRICT OF HARTFORD JT. 1 – April 23, 2024**

The regular meeting of the School District of Hartford Jt. 1 Board of Education was called to order by Dr. Tara Villalobos at 6:00 PM on Tuesday, April 23, 2024 at Rossman Elementary School.

Roll Call – Ed Behnke, Barb Lindert, Don Pridemore, Louise Schrunk and Erin Wilk were present. Also present were Dr. Tara Villalobos, administrators, supervisors and seventeen guests.

The Pledge of Allegiance was recited.

Dr. Villalobos verified the posting of the regular meeting according to all governing laws. Wilk moved Schrunk seconded to approve the agenda with moving Action #1 to follow the Staff of the Year Presentations. Vote. All yes. Motion carried.

Ed Behnke and Barb Lindert recited a ceremonial Oath of Office.

## **BOARD ORGANIZATION**

Pridemore nominated Behnke for the office of President. Nomination accepted. Schrunk nominated Wilk for the office of President. Nomination accepted. Lindert nominated Pridemore for the office of President. Nomination accepted. Behnke nominated Schrunk for the office of President. Nomination declined. By ballot vote, Wilk had the majority of votes for the office of President.

Lindert nominated Pridemore for the office of Vice President. Nomination accepted. Wilk nominated Schrunk for the office of Vice President. Nomination accepted. By ballot vote, Pridemore had the majority of votes for the office of Vice President.

Wilk nominated Schrunk for the office of Clerk. Nomination accepted. There were no other nominations. Lindert moved Pridemore seconded to close nominations for Clerk (with ministerial duties of the Clerk delegated to administrative assistants) and cast a unanimous ballot for Schrunk. Vote. All yes. Motion carried.

Schrunk nominated Behnke for the office of Treasurer. Nomination accepted. There were no other nominations. Lindert moved Schrunk seconded to close nominations for Treasurer and cast a unanimous ballot for Behnke with ministerial duties of the Treasurer delegated to the Business Services Director. Vote. All yes. Motion carried.

President Wilk appointed Schrunk as the WASB Delegate and Pridemore as an alternate.

Schrunk moved Pridemore seconded to approve the Resolution authorizing the designation of public depositories of Associated Bank/Associated Trust Company, BMO Harris Bank, Bank Five Nine, Forte Bank, Landmark Credit Union, PMA Financial Network, Robert W. Baird, Wisconsin Investment Series Cooperative, and the State Local Government Investment Pool for 2024-25. Roll call vote: Behnke-aye, Lindert-aye, Pridemore-aye, Schrunk-aye, Wilk-aye (5-0). Motion carried.

Pridemore moved Behnke seconded to designate the West Bend Daily News as the official newspaper. Vote. All yes. Motion carried.

Behnke moved Lindert seconded to hold the school board meetings on the fourth Tuesday of the month (with the exceptions of August, October, December, March and April) with a regular meeting time at 6:00 PM at the District Office Building, and the Budget Hearing/Annual meeting to be held on October 29, 2024. Vote. Four ayes, one nay (Pridemore). Motion carried.

## **STAFF OF THE YEAR PRESENTATIONS**

Liz Olejnik was recognized as the 2024 Teacher of the Year and Pam Froechte was recognized as the 2024 Support Staff of the Year.

## **ACTION**

- 1) Schrunk moved Lindert seconded to approve the Rossman PTO donation of \$3379 for the purchase and installations of two Gagaball pits and the purchase of a set of Malmark Choirchimes. Roll call vote: Schrunk-aye, Behnke-aye, Pridemore-aye, Lindert-aye, Wilk-aye (5-0). Motion carried.

## **CITIZEN'S DELEGATION**

No citizens addressed the Board.

## INFORMATIONAL

- 1) District updates included:
  - i. Staff Appreciation Week is May 6-10.
  - ii. A staff event was held on April 23.
  - iii. The District will partner with HUHS for youth apprenticeships.
  - iv. A parent survey is drafted which will be sent to families in May.
- 2) Board updates included:
  - i. A notice of possible quorum of the Board will be posted for May 7, 8, 9.
  - ii. A Board retreat workshop will be held on May 9.

## DISCUSSION

- 1) The Spotlight on Learning shared highlights the art programs and the District Art Show.
- 2) Mrs. Hanlon presented the District library media plan.
- 3) The administrative report included an update from Mr. Majerus for buildings and grounds, and a facilities maintenance and planning list presented by representatives from Plunkett Raysich Architects and Miron.
- 4) Policy technical corrections were shared.
- 5) Policy administrative guidelines were shared.
- 6) Policy first reading of 8407 School Resource Officer Program.

## ACTION

- 1) (See above.)
- 2) Lindert moved Schrunk seconded to approve the Library Media Plan for 2024-27. Vote. All yes. Motion carried.
- 3) Schrunk moved Behnke seconded to approve policies 0100 Definitions; 0122 Board Powers; 0144.3 Conflict of Interest; 0155 Committees; 0171.3 Clerk; 2413 Health Education; 2460.03 Independent Educational Evaluation; 3231 Outside Activities of Professional Staff; 3431 Employee Leaves; 4231 Outside Activities of Support Staff; 4431 Employee Leaves; 5136 Personal Communication Devices; 5517 Student Anti-Harassment; 5610 Suspension and Expulsion; 5722 School-Sponsored Publications and Productions; 6325 Procurement – Federal Grants / Funds; 6610 Nondistrict-Supported Student Activity Accounts; 6611 District-Supported / Sponsored Student Activity Accounts; 7440 Facility Security; 7540 Technology; 7544 Use of Social Media; 8120 Volunteers; 8310 Public Records; 8431 Preparedness for Toxic Hazards; 8700 Lactating Employees; 9130 Public Requests, Suggestions, or Complaints; 9140 Citizens' Advisory Committees. Vote. All yes. Motion carried.
- 4) Behnke moved Schrunk seconded to approve the hire of Joe Navarre as the 2024 Summer School Principal. Roll call vote: Behnke-aye, Pridemore-aye, Lindert-aye, Schrunk-aye, Wilk-aye (5-0). Motion carried.
- 5) Schrunk moved Behnke seconded to approve the professional teacher merit compensation for the 2024-25 school year. Roll call vote: Lindert-aye, Behnke-aye, Pridemore-aye, Schrunk-aye, Wilk-aye (5-0). Motion carried.
- 6) Schrunk moved Lindert seconded to approve the support staff compensation for the 2024-25 school year. Roll call vote: Wilk-aye, Behnke-aye, Pridemore-aye, Lindert-aye, Schrunk-aye (5-0). Motion carried.
- 7) Pridemore moved Schrunk seconded to approve the administrator and supervisory compensation for the 2024-25 school year. Roll call vote: Pridemore-aye, Behnke-aye, Lindert-aye, Schrunk-aye, Wilk-aye (5-0). Motion carried.
- 8) Behnke moved Schrunk seconded to approve the 2024-25 District Health Insurance Plan. Roll call vote: Wilk-aye, Schrunk-aye, Pridemore-aye, Behnke-aye, Lindert-aye (5-0). Motion carried.
- 9) Pridemore moved Schrunk seconded to approve the 2024 sixth grade outdoor education camp contract with Camp Minikani at a cost not to exceed \$12,300. Roll call vote: Schrunk-aye, Behnke-aye, Pridemore-aye, Lindert-aye, Wilk-aye (5-0). Motion carried.

- 10) Schrunk moved Lindert seconded to approve an audiology contract with Gateway Audiology at a cost not to exceed \$6930. Roll call vote: Lindert-aye, Behnke-aye, Pridemore-aye, Schrunk-aye, Wilk-aye (5-0). Motion carried.
- 11) Schrunk moved Behnke seconded to approve the adoption of Purposefull People, Tier 2 Character Strong education, and renew Character Strong using Get Kids Ahead funds at a cost not to exceed \$10,894.30. Roll call vote: Behnke-aye, Pridemore-aye, Lindert-aye, Wilk-aye, Schrunk-aye (5-0). Motion carried.
- 12) Pridemore moved Behnke seconded to approve the CESA 6 Memorandum of Understanding for transportation. Vote. All yes. Motion carried.
- 13) Schrunk moved Lindert seconded to approve the 2024-25 school supply lists. Vote. All yes. Motion carried.
- 14) Lindert moved Schrunk seconded approve the consent agenda. Roll call vote: Pridemore-aye, Behnke-aye, Wilk-aye, Schrunk-aye, Lindert-aye (5-0). Motion carried.
  - a) Approval of minutes of the March 19, 2024 Regular Meeting.
  - b) Approval of Fund 10, 21, 27, 50 and 80 payment vouchers 28344 to 28523 for the amount of \$1,270,800.26.
  - c) Approval of the March 2024 Treasurer's report.
  - d) Personnel Recommendations
    - i. Certified Staff Retirements - none
    - ii. Certified Staff Resignations
      - Olivia Boucher, speech & language pathologist, Rossman & Central
    - iii. Certified Staff Hires
      - Ryan Dekker, tech ed teacher, Central
      - Susan Fedo-Rosvold, speech & language pathologist, Rossman & Central
      - Zoe Peterson, teacher, Lincoln
    - iv. Summer Academy Hires
    - v. Youth Apprenticeship Hires

Board meeting reflection and feedback was given to the Board.

Schrunk moved Behnke seconded to adjourn. Motion unanimously carried. Meeting was adjourned at 8:15 PM.

Respectfully submitted,

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Louise Schrunk, School Board Clerk

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Dr. Tara Villalobos, District Administrator