

MINUTES of the SCHOOL DISTRICT OF HARTFORD JT. 1 – April 29, 2025

The regular meeting of the School District of Hartford Jt. 1 Board of Education was called to order by Dr. Villalobos at 6:15 PM on Tuesday, April 29, 2025 at District Administration Building.

Roll Call – Ian Gronbeck, Barb Lindert, Don Pridemore, Louise Schrunk, and Erin Wilk were present. Also present were Dr. Tara Villalobos, administrators, supervisors and fifteen guests.

The Pledge of Allegiance was recited.

Dr. Villalobos verified the posting of the regular meeting according to all governing laws. Schrunk moved Wilk seconded to approve the agenda. Vote. All yes. Motion carried.

Mr. Gronbeck and Ms. Schrunk recited the Oath of Office.

RECOGNITIONS

Kristin Kania was recognized as the 2025 Support Staff of the Year. Heather Klingele was recognized as the 2025 Teacher of the Year. Mark Murphy was recognized for his work on the Central Wildcat Outdoor Classroom project. Mr. Hanlon recognized Ed Patoka for receiving a Wisconsin Association of School District Administrators Volunteer certificate of recognition.

BOARD ORGANIZATION

Schrunk nominated Wilk for the office of President. Nomination accepted. Pridemore nominated Lindert for the office of President. Nomination accepted. By ballot vote, Wilk had the majority of votes for the office of President.

Wilk nominated Schrunk for the office of Vice President. Nomination accepted. There were no other nominations. Gronbeck moved Lindert seconded to close nominations for the office of Vice President and elect Schrunk. Vote. All yes. Motion carried.

Schrunk nominated Lindert for the office of Clerk. Nomination accepted. There were no other nominations. Gronbeck moved Schrunk seconded to close nominations for Clerk of the Board of Education and cast a unanimous ballot for Lindert with ministerial duties of the Clerk delegated to board secretary. Vote. All yes. Motion carried.

Schrunk nominated Gronbeck for the office of Treasurer. Nomination accepted. There were no other nominations. Schrunk moved Lindert seconded to close nominations for Treasurer of the Board of Education and cast a unanimous ballot for Gronbeck with ministerial duties of the treasurer delegated to the Business Services Director. Vote. All yes. Motion carried.

President Wilk appointed Schrunk as the WASB Delegate and Lindert as the alternate.

Schrunk moved Lindert seconded to approve the Resolution authorizing the designation of public depositories of Associated Bank/Associated Trust Company, BMO Harris Bank, Bank Five Nine, Forte Bank, Landmark Credit Union, PMA Financial Network, Robert W. Baird, Wisconsin Investment Series Cooperative, and the State Local Government Investment Pool for 2025-26. Roll call vote: Wilk-aye, Pridemore-aye, Schrunk-aye, Gronbeck-aye, Lindert-aye (5-0). Motion carried.

Lindert moved Gronbeck seconded to hold the board meetings on the fourth Tuesday at 6:00 PM. Lindert amended the motion Gronbeck seconded to hold the board meetings on the fourth Monday at 6:00 PM (or as noted otherwise on the Option C schedule) at the District Office building, with the budget hearing/annual meeting to be held on October 27, 2025. Vote. All yes. Motion carried.

No citizens addressed the Board.

INFORMATIONAL

1) Board updates included:

- a) Legislative updates were shared with the Board.
- b) Gronbeck and Schrunk shared information from attending the WASB New School Board Member Gathering.
- c) Board development opportunities were shared with the Board.

- 2) District updates included:
 - a) Staff Appreciation Week is May 5-9, 2025 and will be celebrated at each building.
 - b) The Dean of Students position is in the hiring process.
 - c) The Groundbreaking Celebration for referendum construction is on May 15, 2025.
 - d) The Peer Review Mentor Grant was submitted. Coordination of this grant will continue with Hartford area school districts, but the consortium included HJT1 and HNR for 2025-26.
 - e) U.S. Department of Education updates were shared with the Board.

DISCUSSION

- 1) The Spotlight on Learning highlighted the District Art Show and school art programs.
- 2) Mr. Radschlag provided an update for the technology services department.
- 3) The Conversations for Our Future input has been shared with families through a survey to support the creation of Board of Education goals.
- 4) Central Middle School staff shared a school improvement plan report.
- 5) Policy technical corrections were shared with the Board. Lindert moved Pridemore seconded to bring Policy 8700 as a separate action agenda item to the next meeting. Vote. (2-3 / Gronbeck, Schrunck, Wilk). Motion failed.
- 6) Policy Administrative Guidelines were shared with the Board.
- 7) Policy First Readings of 2440.01 Summer or Interim School Attendance; 5411 Third Grade Promotion and Retention: At-Risk Students; 6620 Petty Cash; 8125 Consultants; 8305 Information Security.

ACTION

- 1) Schrunck moved Gronbeck seconded to approve policies 0175.1 School Board Conferences, Conventions, and Workshops; 1100 District Organization; 1130 Ethics and Conflict of Interest; 1241 Non-Renewal or Termination of the District Administrator's Contract; 2270 Religion in the Curriculum; 2416 Student Privacy and Parental Access to Information; 2460 Program for Students with Disabilities; 2464 Advanced Learning Instruction; 3214 Staff Gifts; 3230 Ethics and Conflict of Interest; 3281 Personal Property of Staff Members; 3440 Job-Related Expenses; 4124 Notice of Reasonable Assurance of Employment; 4214 Staff Gifts; 4230 Staff Gifts; 4440 Job-Related Expenses; 5120 Assignment within District; 5330 Administration of Medication/Emergency Care; 5341 Emergency Medical Authorization; 5512 Use of Tobacco and Nicotine by Students; 5611 Due Process Rights RESCIND; 5710 Student Complaints RESCIND; 6110 Grant Funds; 6111 Internal Controls; 6112 Cash Management of Grants; 6114 Cost Principles – Spending Federal Funds; 6235 Fund Balance; 6325 Procurement – Federal Grants/Funds; 7310 Disposition of Personal Property; 7430 Safety Standards; 7440 Facility Security; 7440.02 Smart Sensor and Monitoring Technology; 7450 Property Inventory; 7540.03 Student Technology Acceptable Use and Safety; 7540.04 Staff Technology Acceptable Use and Safety; 7540.07 District-Issued Student E-Mail Account; 8120 Volunteers; 8395 Student Mental and Physical Health Services; 8531 Free & Reduced-Price Meals; 8600 Transportation; 9150 School Visitors. Roll call vote: Gronbeck-aye, Schrunck-aye, Pridemore-aye, Wilk-aye, Lindert-aye (5-0). Motion carried.
- 2) Lindert moved Schrunck seconded to approve the 2025 sixth grade outdoor education camp contract with YMCA Camp Minikani. Roll call vote: Wilk-aye, Pridemore-aye, Schrunck-aye, Gronbeck-aye, Lindert-aye (5-0). Motion carried.
- 3) Lindert moved Schrunck seconded to approve the 2025-26 audiology services contract with Gateway Audiology. Roll call vote: Schrunck-aye, Pridemore-aye, Gronbeck-aye, Wilk-aye, Lindert-aye (5-0). Motion carried.
- 4) Schrunck moved Lindert seconded to approve the professional teacher merit compensation for the 2025-26 school year. Roll call vote: Pridemore-aye, Gronbeck-aye, Schrunck-aye, Wilk-aye, Lindert-aye (5-0). Motion carried.
- 5) Gronbeck moved Schrunck seconded to approve the support staff compensation for the 2025-26 school year. Roll call vote: Gronbeck-aye, Schrunck-aye, Pridemore-aye, Wilk-aye, Lindert-aye (5-0). Motion carried.
- 6) Gronbeck moved Schrunck seconded to approve the administrator and supervisory compensation for the 2025-26 school year. Roll call vote: Wilk-aye, Pridemore-aye, Gronbeck-aye, Schrunck-aye, Lindert-aye (5-0). Motion carried.
- 7) Schrunck moved Lindert seconded to approve the consent agenda. Roll call vote: Wilk-aye, Schrunck-aye, Gronbeck-aye, Pridemore-aye, Lindert-aye (5-0). Motion carried.

- a) Approval of minutes of the March 18, 2025 Regular Meeting & April 7, 2025 Special Meeting.
- b) Approval of Fund 10, 21, 27, 50 and 80 payment vouchers 30255 to 30442 for the amount of \$1,256,474.93 and Fund 39 payment vouchers 30318 & 30337 for the amount of \$3,625.00.
- c) Approval of the March 2025 Treasurer's report.
- d) Personnel Recommendations
 - i. Certified Staff Resignations – Matthew Upson, math teacher, Central
 - ii. Certified Staff Hires – Amanda Hanson, special education teacher, Central
 - iii. Central Athletic Coach Hires – Allison Stark, track & field assistant coach
 - iv. Summer Academy Hires

Board meeting reflection and feedback was given to the Board.

Gronbeck moved Pridemore seconded to adjourn. Motion unanimously carried. Meeting was adjourned at 8:09 PM.

Respectfully submitted,
Barb Lindert, School Board Clerk

Dr. Tara Villalobos, District Administrator