

# VACANCY NOTICE

## TEACHING ASSISTANT-SPECIALIST

PART-TIME SCHOOL YEAR POSITION

HOURS: 7:45 - 11:39 a.m.

### Qualifications & Requirements:

- Ability to be certified or have State (DPI) certification as a special education aide
- Assist in providing instruction to elementary school age students, in small group setting or provide support in inclusive setting
- Desire to work with middle school level special education students with behavioral, learning, physical, social or attention issues
- Strong organizational and communication skills to carry out behavioral and classroom plans
- Willing to be trained in non-violent intervention and able to handle behavioral situations professionally
- Flexibility to respond to immediate needs of student and/or the program
- Ability to work independently while also working closely and collaboratively with teachers and other staff
- Some background in the curriculum areas of reading, language arts and math
- Second language a plus

Rate of Pay Range: \$14.60 to \$15.60 per hour

Submit an application at <https://wecan.education.wisc.edu> or return completed employment application (available at District Office & [www.hjt1.org](http://www.hjt1.org)) to:

Human Resources

School District of Hartford Jt. #1

402 W. Sumner St.

Hartford, WI 53027

Deadline for receipt of application December 17, 2019 (or until filled)

*The School District of Hartford Jt. 1 does not discriminate in the employment of any staff on the basis of the Protected Classes of race, color, national origin, age, sex (including transgender status, change of sex, sexual orientation or gender identity), pregnancy, creed or religion, genetic information, handicap or disability, marital status, citizenship status, veteran status, military service (as defined in 111.32, Wis. Stats.), ancestry, arrest record, conviction record, use or non-use of lawful products off the District's premises during non-working hours, declining to attend an employer-sponsored meeting or to participate in any communication with the employer about religious matters or political matters, or any other characteristic protected by law in its employment practices. For more information, refer to Policy 1422, 4122 and 4123.*

(Posted 12/10/19)

*\*Hours may be subject to change\**