

## **MINUTES of the SCHOOL DISTRICT OF HARTFORD JT. 1 – April 25, 2023**

The regular meeting of the School District of Hartford Jt. 1 Board of Education was called to order by President Greg Erickson at 6:02 PM on Tuesday, April 25, 2023 at the District Administration Building.

Roll Call – Ed Behnke, Greg Erickson, Don Pridemore, Louise Schrunck and Erin Wilk were present. Also present were Dr. Mark Smits, administrators, supervisors and twelve guests.

The Pledge of Allegiance was recited.

Approval of Agenda: Erickson verified the posting of the regular meeting according to all governing laws. Wilk moved Schrunck seconded to approve the agenda with the rearrangement of #7 Citizen's Delegation placed before #6 Board Organization. Vote. All yes. Motion carried.

Pridemore and Wilk recited a ceremonial Oath of Office.

Mrs. Brandt shared information regarding the District Art Show and art in the schools.

Citizen's Delegation to Be Heard: Four citizens addressed the Board.

### **ELECTION OF BOARD OFFICERS**

Wilk nominated Schrunck for the office of President. Pridemore nominated Erickson for the office of President. By ballot vote, Erickson had the majority of votes for the office of President.

Schrunck nominated Wilk for the office of Vice President. Erickson nominated Behnke for the office of Vice President. By ballot vote, Behnke had the majority of votes for the office of Vice President.

Pridemore nominated Schrunck for the office of Clerk. Schrunck nominated Wilk for the office of Clerk. By ballot vote, Schrunck had the majority of votes for the office of Clerk.

Behnke nominated Pridemore for the office of Treasurer. Schrunck nominated Wilk for the office of Treasurer. By ballot vote, Pridemore had the majority of votes for the office of Treasurer.

Wilk was appointed as Director.

### **BOARD COMMITTEE APPOINTMENTS**

Budget & Finance – Schrunck (chair) / Behnke

Buildings & Grounds – Behnke (chair) / Erickson

CESA 6 Rep – HHASD

Curriculum & Instruction – Pridemore (chair) / Schrunck

Negotiations – Wilk (chair) / Behnke

Policy – Pridemore (chair) / Wilk

Pupil Services Council – Schrunck (chair) / Erickson

Strategic Planning – Wilk (chair) / Erickson

WASB Delegate – Schrunck; WASB Alternate – Wilk

### **RESOLUTION AUTHORIZING THE DESIGNATION OF PUBLIC DEPOSITORIES**

Wilk moved Behnke seconded to approve the Resolution authorizing the designation of public depositories of Associated Bank/Associated Trust Company, BMO Harris Bank, Bank Five Nine, Forte Bank, Landmark Credit Union, PMA Financial Network, Robert W. Baird, TSB Bank, Wisconsin Investment Series Cooperative, and the State Local Government Investment Pool for 2023-24. Roll call vote: Pridemore-aye, Wilk-aye, Erickson-aye, Behnke-aye, Schrunck-aye (5-0). Motion carried.

## **DESIGNATION OF OFFICIAL NEWSPAPER**

Pridemore moved Behnke seconded to designate the West Bend Daily News as the official newspaper. Vote. All yes. Motion carried.

## **APPROVAL OF REGULAR BOARD MEETING & BUDGET HEARING TIMES / DATES**

Wilk moved Behnke seconded to hold the regular school board meetings on the fourth Tuesday of the month with the exceptions of September 25, December 19, 2023 and March 19, 2024 with a meeting time of 6:00 PM (except on August 22 at 7:00 PM) at the HJT1 Administration Building. The Budget Hearing meeting will be on September 25, 2023 at 6:00 PM with the regular meeting to follow. Vote. All yes. Motion carried.

## **INFORMATIONAL**

- 1) The District will honor staff during the week of May 8-12 for Staff Appreciation Week.
- 2) The District Administrator Search with Wisconsin Association of School Boards (WASB) is active.

## **DISCUSSION.**

- 1) Dr. Smits and Mr. Majerus lead a discussion on budget expenses for the 2023-24.
- 2) Board Committee reports were given from the 4K and Survey-Community Engagement meetings.
- 3) A food services department update was provided by Ms. Seefeld.
- 4) Policy first readings of 0100 Definitions, 2210 Curriculum Development, 2220 Adoption of Courses of Study, 2221 Special Observances Days, 2430 District-Sponsored Clubs & Activities, 3215 Use of Tobacco & Nicotine by Professional Staff, 4215 Use of Tobacco & Nicotine by Support Staff, 5200 Attendance, 5330 Administration of Medication/Emergency Care, 5340 Student Accidents / Illness / Concussion & Sudden Cardiac Arrest, 5512 Use of Tobacco & Nicotine by Students, 5517 Student Anti-Harassment, 5771 Search & Seizure, 7434 Use of Tobacco & Nicotine on School Premises, 7440 Facility Security, 7544 Use of Social Media, 8405 Environmental Health & Safety Program, 8420.01 Epidemics & Pandemics, 8450 Control of Casual-Contact Communicable Diseases, 8600 Transportation, 8800 Religious Activities & Observances, 8802 Patriotic Activities & Observances.

## **ACTION**

- 1) Wilk moved Behnke seconded to approve the 2023-24 custodial services contract with TASC. Roll call vote: Wilk-aye, Erickson-aye, Behnke-aye, Schrunk-aye, Pridemore-aye (5-0). Motion carried.
- 2) Schrunk moved Behnke seconded to approve the purchase of a van from HUHS at a purchase price not to exceed \$21,000. Roll call vote: Erickson-aye, Behnke-aye, Schrunk-aye, Pridemore-aye, Wilk-aye (3-2). Motion carried.
- 3) Wilk moved Behnke seconded to approve the 2023-24 supply lists for early childhood and grades 4K-8. Vote. All yes (5-0). Motion carried.
- 4) Behnke moved Schrunk seconded to approve the purchase of furniture for Lincoln Elementary at a cost not to exceed \$72,169.50. Roll call vote: Schrunk-aye, Pridemore-aye, Wilk-aye, Erickson-aye, Behnke-aye (5-0). Motion carried.
- 5) Wilk moved Schrunk seconded to approve the curriculum & instruction programming for 2023-24. Roll call vote: Pridemore-aye, Wilk-aye, Erickson-aye, Behnke-aye, Schrunk-aye (5-0). Motion carried.
- 6) Behnke moved Wilk seconded to approve the 2023-24 Virtual Partnership Handbook. Vote. All yes (5-0). Motion carried.
- 7) Wilk moved Behnke seconded to approve the school year contracted long-term substitute contracts for 2023-24. Roll call vote: Wilk-aye, Erickson-aye, Behnke-aye, Schrunk-aye, Pridemore-aye (5-0). Motion carried.
- 8) Behnke moved Wilk seconded to approve the addition of an extended school year teacher at a cost not to exceed \$2784. Roll call vote: Erickson-aye, Behnke-aye, Schrunk-aye, Pridemore-aye, Wilk-aye (5-0). Motion carried.
- 9) Pridemore moved Behnke seconded to approve the board room audio/visual equipment purchase of a cost not to exceed \$5,500. Roll call vote: Erickson-aye, Behnke-aye, Schrunk-aye, Pridemore-aye, Wilk-aye (5-0). Motion carried.

- 10) Wilk moved Schrunk seconded to take the certified staff modification request to the Board Negotiations Committee. Roll call vote: Behnke-aye, Schrunk-aye, Pridemore-aye, Wilk-aye, Erickson-aye (5-0). Motion carried.
- 11) Behnke moved Pridemore seconded to approve the consent agenda. Behnke-aye, Schrunk-aye, Pridemore-aye, Wilk-aye, Erickson-aye (5-0). Motion carried.
  - a) Approval of minutes of the March 14, 2023 Regular & Special Meetings; March 17 & 23, 2023 Special Meetings; April 12, 2023 Special Meeting; April 3, 2023 4K Committee Meeting; April 17, 2023 Survey-Community Engagement Committee Meeting.
  - b) Approval of Fund 10, 21, 27, 50 and 80 payment vouchers 26562 to 26748 for the amount of \$1,427,588.08 and payment voucher 26664 for the amount of \$3,700.00.
  - c) Approval of the March 2023 Treasurer's report.
  - d) Personnel Recommendations
    - i. Certified Staff Retirements - none
    - ii. Certified Staff Resignations
      - Eric Decker, speech & language pathologist, Lincoln
      - Christy Moser, special education teacher, Rossman
      - Emma Sawdey, speech & language pathologist, Rossman
    - iii. Certified Staff Hires
      - Katherine Noreika, special education teacher, Rossman
      - Thomas Vournard, long-term substitute teacher, Central
    - iv. Summer School Hires
    - v. Summer Work Crew Hires

Wilk moved Behnke seconded to move into closed session per Wis. Stat. §19.85(1)(c)(e)(f) for the purpose of administrator evaluation and approval of the March 17, 2023 Special Meeting closed session minutes.

Behnke moved Wilk seconded to reconvene in open session. No action was taken on the March 17, 2023 Special Meeting closed session minutes as the date is incorrect and no closed session took place on this date.

Wilk moved Behnke seconded to adjourn. Motion unanimously carried. Meeting was adjourned at 10:42 PM.

Respectfully submitted,

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Louise Schrunk, School Board Clerk

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Dr. Mark Smits, District Administrator