

# MINUTES of the SCHOOL DISTRICT OF HARTFORD JT. 1 – July 25, 2023

The regular meeting of the School District of Hartford Jt. 1 Board of Education was called to order by President Greg Erickson at 6:01 PM on Tuesday, July 25, 2023 at the District Administration Building.

Roll Call – Ed Behnke, Greg Erickson, Don Pridemore, Louise Schrunk and Erin Wilk were present. Also present were Dr. Tara Villalobos, administrators, supervisors and eight guests.

The Pledge of Allegiance was recited.

Approval of Agenda: Erickson verified the posting of the regular meeting according to all governing laws. Wilk moved Behnke seconded to approve the agenda. Vote. All yes. Motion carried.

Citizen's Delegation to Be Heard: None.

## INFORMATIONAL

- 1) State and Federal annual notices were reviewed - Student Academic Standards, Student Assessment, Education for Employment Program, Academic & Career Planning Services for Students. A student nondiscrimination class 1 notice will be published.
- 2) An update for a Lincoln English Learner teacher hire using ESSER III Funds was shared.
- 3) The English Learner program information will be shared at the September Board meeting.
- 4) The Andrea Rose Central observatory is in the planning process and an update will be shared next month.
- 5) There will be a Hartford area Board member dinner and workshop on October 4. Initial planning for a HTJ1 Board retreat is underway.

## ACTION

- 1) Behnke moved Pridemore seconded to approve policies 5410 Promotion, Placement & Retention; 6152 Student Fees, Fines & Charges; 7540.04 Staff Technology Acceptable Use & Safety; 7540.06 District-Issued Staff E-Mail Account. Vote. All yes. Motion carried.
- 2) Wilk moved Behnke seconded to approve the proposed "NOTICE OF THE STUDENT ACADEMIC STANDARDS THAT ARE IN EFFECT FOR THE 2023-24 SCHOOL YEAR & OTHER REQUIRED NOTICES," as said proposed notice was presented to the Board in written form as an attachment in the Board's packet of supplemental materials for this meeting, all pursuant to section 120.12(13)(b) and section 118.30(1g)(a) of the state statutes; and motion for the Board to direct the administration to provide parents and guardians of the District students with notice of the Board-adopted student academic standards that are in effect for the 2023-24 school year in a manner that is consistent with the requirements of section 120.12(13) of the state statutes. Vote. All yes. Motion carried.
- 3) Behnke moved Wilk seconded to approve the adoption of the Wisconsin Department of Public Instruction Special Education Model Policies & Procedures. Vote. All yes. Motion carried.
- 4) Wilk moved Behnke seconded to approve a Purposefull People Program pilot in elementary schools at a cost not to exceed \$5400 from the Get Kids Ahead Initiative Fund. Roll call vote: Behnke-aye, Erickson-aye, Wilk-aye, Pridemore-aye, Schrunk-aye (5-0). Motion carried.
- 5) Pridemore moved Schrunk seconded to approve the contract for 2023-24 for an Employee Assistance Program. Roll call vote: Erickson-aye, Wilk-aye, Pridemore-aye, Schrunk-aye, Behnke-aye (5-0). Motion carried.
- 6) Behnke moved Wilk seconded to approve the 2023-24 Employee Handbook. Roll call vote: Wilk-aye, Pridemore-aye, Schrunk-aye, Behnke-aye, Erickson-aye (5-0). Motion carried.
- 7) Wilk moved Behnke seconded to approve the 2023-24 District Administrative Assistant Guidelines. Roll call vote: Pridemore-aye, Schrunk-aye, Behnke-aye, Erickson-aye, Wilk-aye (5-0). Motion carried.
- 8) Schrunk moved Wilk seconded to approve the purchase of food service equipment at a cost not to exceed \$38,683.65. Roll call vote: Behnke-aye, Erickson-aye, Wilk-aye, Pridemore-aye, Schrunk-aye (5-0). Motion carried.

- 9) Behnke moved Wilk seconded to approve the 2023-24 United Systems Associates HVAC controls contract at a cost not to exceed \$16,715. Roll call vote: Pridemore-aye, Schrunck-aye, Behnke-aye, Erickson-aye, Wilk-aye (5-0). Motion carried.
- 10) Wilk moved Behnke seconded to the 2023-24 School Emergency Operations & Crisis Response Plan. Vote. All yes. Motion carried.
- 11) Schrunck moved Pridemore seconded to approve the consent agenda. Roll call vote: Erickson-aye, Pridemore-aye, Wilk-aye, Behnke-aye, Schrunck-aye (5-0). Motion carried.
  - a) Approval of minutes of the June 27, 2023 Regular Meeting.
  - b) Approval of Fund 10, 21, 27, 50 and 80 payment vouchers 27131 to 27285 for the amount of \$1,064,785.10 and Fund 39 payment voucher 27214 for the amount of \$725.00.
  - c) Approval of the June 2023 Treasurer's report.
  - d) Personnel Recommendations
    - i. Certified Staff Resignations - none
    - ii. Certified Staff Hires
      - Kelly Erickson, 2<sup>nd</sup> grade team leader, Lincoln
      - Aaron Garcia, Emotional Behavioral Disability teacher, Central
      - Jennifer Holst, speech & language pathologist, Lincoln
      - Benjamin Johnson, music teacher, Lincoln
      - Jeff Raddemann, applied fine arts team leader, Lincoln
      - Natasha Vogel, 5<sup>th</sup> grade team leader, Rossman
      - Randi Woodward, school psychologist, Central
    - iii. Certified Staff Modifications
      - Matthew Haldemann - *contract modification from 1.0 FTE to 0.39 FTE*

Wilk moved Behnke seconded to move into closed session per Wisconsin State Statute 19.85(1)(c)(f) for the purpose of approving the June 27, 2023 closed session minutes. Roll call vote: Behnke-aye, Pridemore-aye, Wilk-aye, Erickson-aye, Schrunck-aye (5-0). Motion carried.

Wilk moved Behnke seconded to reconvene in open session. Roll call vote: Behnke-aye, Pridemore-aye, Schrunck-aye, Wilk-aye, Erickson-aye (5-0). Motion carried.

Pridemore moved Wilk seconded to adjourn. Motion unanimously carried. Meeting was adjourned at 7:08 PM.

Respectfully submitted,

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Louise Schrunck, School Board Clerk

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Dr. Tara Villalobos, District Administrator