

# MINUTES of the SCHOOL DISTRICT OF HARTFORD JT. 1 – June 27, 2023

The regular meeting of the School District of Hartford Jt. 1 Board of Education was called to order by President Greg Erickson at 6:00 PM on Tuesday, June 27, 2023 at the District Administration Building.

Roll Call – Ed Behnke, Greg Erickson, Don Pridemore, Louise Schrunk and Erin Wilk were present. Also present were Dr. Mark Smits, administrators, supervisors and twelve guests.

The Pledge of Allegiance was recited.

Approval of Agenda: Erickson verified the posting of the regular meeting according to all governing laws. Wilk moved Pridemore seconded to approve the agenda. Vote. All yes. Motion carried.

The Board recognized Dr. Mark Smits for his twenty years of service as District Administrator.

One citizen addressed the Board.

## INFORMATIONAL

- 1) The safety drills for 2022-23 were shared with the Board.
- 2) Budget prioritization for 2023-24 was given to the Board for feedback.

## DISCUSSION.

- 1) Policy first readings of 5410 Promotion, Placement & Retention; 6152 Student Fees, Fines & Charges; 7540.04 Staff Technology Acceptable Use & Safety; 7540.06 District-Issued Staff E-Mail Account.
- 2) A Board committee report was given for an ad hoc committee for CDC vaccination guidelines and for policy committee.
- 3) A buildings and grounds update was provided by Mr. Carroll. The AGR grant end-of-year goals for K-3 math and reading were reported to the Board.

## ACTION

- 1) Wilk moved Behnke seconded to approve the donation of \$9000 from the Central PTO. Roll call vote: Behnke-aye, Erickson-aye, Wilk-aye, Pridemore-aye, Schrunk-aye (5-0). Motion carried.
- 2) Behnke moved Wilk seconded to approve policies 0155 Committees and 0167.3 Public Comment at Board Meetings. Vote. All yes. Motion carried.
- 3) Pridemore moved Wilk seconded to approve the open enrollment transportation request from Erin School District for the end of the school day at specified locations for the 2023-24 school year. Vote. All yes. Motion carried.
- 4) Schrunk moved Behnke seconded to approve Nonviolent Crisis Intervention instructor training certification for two staff members at a cost not to exceed \$8498. Roll call vote: Erickson-aye, Wilk-aye, Pridemore-aye, Schrunk-aye, Behnke-aye (5-0). Motion carried.
- 5) Wilk moved Behnke seconded to approve the posting of Education for Employment Plan & Career Planning documents. Vote. All yes. Motion carried.
- 6) Behnke moved Wilk seconded to approve the 2023-24 English Learner Handbook. Roll call vote: Wilk-aye, Pridemore-aye, Schrunk-aye, Behnke-aye, Erickson-aye (5-0). Motion carried.
- 7) Wilk moved Behnke seconded to approve the 2023-24 Student & Family Handbook. Roll call vote: Pridemore-aye, Wilk-aye, Erickson-aye, Behnke-aye, Schrunk-aye (5-0). Motion carried.
- 8) Pridemore moved Wilk seconded to approve the 2023-24 School Behavior Handbook. Vote. All yes. Motion carried.
- 9) Wilk moved Behnke seconded to approve the Art Teacher Agreement with Hartford Union High School for the 2023-24 school year. Roll call vote: Behnke-aye, Pridemore-aye, Wilk-aye, Erickson-aye, Schrunk-aye, (5-0). Motion carried.
- 10) Behnke moved Schrunk seconded to approve contract services with CESA 6 for 2023-24. Roll call vote: Behnke-aye, Pridemore-aye, Erickson-aye, Wilk-aye, Schrunk-aye (5-0). Motion carried.

- 11) Wilk moved Behnke seconded to approve the 2023-24 food service budget. Roll call vote: Pridemore-aye, Wilk-aye, Erickson-aye, Schrunck-aye, Behnke-aye (5-0). Motion carried.
- 12) Wilk moved Schrunck seconded to approve the preliminary 2023-24 budget. Roll call vote: Behnke-aye, Erickson-aye, Wilk-aye, Pridemore-aye, Schrunck-aye (5-0). Motion carried.
- 13) Behnke moved Wilk seconded to approve property/casualty, liability and other insurance coverages renewal with R.S. Semler & Associates Insurance Inc. at a cost not to exceed \$228,990. Roll call vote: Schrunck-aye, Erickson-aye, Wilk-aye, Behnke-aye, Pridemore-aye (5-0). Motion carried.
- 14) Pridemore moved Wilk seconded to approve a 2023-29 crossing guard contract with the City of Hartford. Roll call vote: Pridemore-aye, Wilk-aye, Erickson-aye, Schrunck-aye, Behnke-aye (5-0). Motion carried.
- 15) Schrunck moved Wilk seconded to approve a contract with Waukesha County for delinquent account collection services. Roll call vote: Behnke-aye, Erickson-aye, Wilk-aye, Schrunck-aye, Pridemore-aye (5-0). Motion carried.
- 16) Pridemore moved Wilk seconded to approve a 2023-25 building contract with Glacier Hills Bible Church for 635 W. Sumner Street, Hartford. Roll call vote: Erickson-aye, Wilk-aye, Schrunck-aye, Pridemore-aye, Behnke-aye (5-0). Motion carried.
- 17) Wilk moved Behnke seconded to approve the continuation of the employee recruitment bonus incentive for the 2023-24 fiscal year. Roll call vote: Pridemore-aye, Wilk-aye, Erickson-aye, Behnke-aye, Schrunck-aye (5-0). Motion carried.
- 18) Wilk moved Pridemore seconded to approve the consent agenda. Roll call vote: Behnke-aye Pridemore-aye, Erickson-aye, Wilk-aye, Schrunck-aye (5-0). Motion carried.
  - a) Approval of minutes of the May 23, 2023 Regular Meeting; May 30, 2023 Special Meeting; June 5 & 6, 2023 Special Meetings; June 15, 2023 Special Meeting; June 6, 2023 Ad Hoc Committee Meeting; June 13, 2023 Policy Committee Meeting.
  - b) Approval of Fund 10, 21, 27, 50 and 80 payment vouchers 26885 to 27130 for the amount of \$1,193,987.27.
  - c) Approval of the May 2023 Treasurer's report.
  - d) Personnel Recommendations
    - i. Certified Staff Retirements
      - Dena Kling, music teacher, Lincoln
    - ii. Certified Staff Resignations
      - Joan Biese, teacher, Lincoln
      - Moriah Boehlen, 7th grade team leader, Central
      - Sarah Griebenow, school psychologist, Central
      - Melissa Hanlon, 5th grade team leader & curriculum chair, Rossman
      - Cindy Hinz, super substitute teacher, District
      - Leah Theisen, speech & language pathologist, Lincoln
      - Angie Van Heesch, EBD teacher, Central
      - Samantha Verburgt, super substitute teacher, Lincoln
      - Jenna Zimmel, super substitute teacher, Rossman
    - iii. Certified Staff Hires
      - Sarah Baley, 1st grade team leader, Lincoln
      - Lori Champan, 1st grade team leader, Rossman
      - Sarah Feltner, 6th grade team leader, Central
      - Stacy Feutz, 5th grade team leader, Lincoln
      - Greg Gaber, special education team leader, Lincoln
      - Jennifer Gierach, student council advisor, Central
      - Julie Guyette, 2nd grade team leader, Rossman
      - Wendy Landvatter, 7th grade team leader, Central

- Kim Osterman, special education team leader, Rossman
  - Jodi Thomas, 4th grade team leader, Rossman
  - Nicole Zuge, kindergarten team leader, Rossman
- iv. Certified Staff Modifications
- Mackenzie Hicks - *contract modification*
- v. Student Teacher Placement – Kelsey Leaf, Rossman

Wilk moved Behnke seconded to move into closed session per Wis. Stat. §19.85(1)(c)(f) for the purpose of approving the May 30, June 5 & 6, June 15, 2023 special meetings closed session minutes, and discussion and potential action of District Administrator contract. Roll call vote: Erickson-aye, Behnke-aye, Pridemore-aye, Wilk-aye, Schrunk-aye (5-0). Motion carried.

Behnke moved Schrunk seconded to reconvene in open session. Roll call vote: Behnke-aye, Pridemore-aye, Schrunk-aye, Wilk-aye, Erickson-aye (5-0). Motion carried.

Wilk moved Behnke seconded to adjourn. Motion unanimously carried. Meeting was adjourned at 8:06 PM.

Respectfully submitted,

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Louise Schrunk, School Board Clerk

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Dr. Mark Smits, District Administrator